

Government Insurance Network Board of Trustees Meeting
Thursday, October 15, 2020
Village of Frankfort, Frankfort, IL

Minutes

1. Welcome

President Carroll called the meeting to order at 9:34 a.m.

2. Roll Call

Remmenga called the roll with the following members present:

Assurance (via phone): Scott Remmenga, Maryann Mileto, and Bobby Dufkis
City of Elmhurst (via phone): Thomas Trosien, Emily Wagner, and James Grabowski
Village of Frankfort: Rob Piscia
Village of Lemont (via phone): Kay Argo and George Schafer
Village of New Lenox: (via phone) Kurt Carroll, Debra Smetana, and Kim Auchstetter
Village of Romeoville (via phone): Doris Mann joined meeting at 9:46 am
Village of Shorewood (via phone): Anne Burkholder
Village of Westmont (via phone): Renee Brainerd
Lauterbach & Amen, LLP: Ann Van Vooren – left meeting at 9:42 am

3. Final Action to Permit Director(s) to Attend Meeting Electronically

Proper notice was given to the President Carroll for the following members to attend via conference call: City of Elmhurst, Village of Lemont, Village of New Lenox, Village of Romeoville, Village of Shorewood, and Village of Westmont.

VILLAGE OF SHOREWOOD MOTIONED TO APPROVE ELECTRONIC ATTENDANCE AS PRESENTED. CITY OF ELMHURST SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6; CITY OF ELMHURST, VILLAGE OF FRANKFORT, VILLAGE OF LEMONT, VILLAGE OF NEW LENOX, VILLAGE OF SHOREWOOD AND VILLAGE OF WESTMONT; NAYS-0; ABSENT-1; VILLAGE OF ROMEOVILLE.

4. Approval of Agenda

President Carroll asked if any changes to the agenda. No changes were required.

VILLAGE OF FRANKFORT MOTIONED TO APPROVE THE 10/15/2020 AGENDA AS PRESENTED. VILLAGE OF WESTMONT SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6; CITY OF ELMHURST, VILLAGE OF FRANKFORT, VILLAGE OF LEMONT, VILLAGE OF NEW LENOX, VILLAGE OF SHOREWOOD, AND VILLAGE OF WESTMONT; NAYS-0; ABSENT-1; VILLAGE OF ROMEOVILLE.

5. Action Item: Acceptance of FY2020 Audit

CITY OF ELMHURST MOTIONED TO ACCEPT FY2020 AUDIT AS PRESENTED. VILLAGE OF LEMONT SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6; CITY OF ELMHURST, VILLAGE OF FRANKFORT, VILLAGE OF LEMONT, VILLAGE OF NEW LENOX, VILLAGE OF SHOREWOOD, AND VILLAGE OF WESTMONT; NAYS-0; ABSENT-1; VILLAGE OF ROMEOVILLE.

Ann Van Vooren

6. Approval of Minutes

VILLAGE OF WESTMONT MOVED TO APPROVE THE 7/16/2020 BOARD MEETING MINUTES AS PRESENTED. VILLAGE OF FRANKFORT SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6; CITY OF ELMHURST, VILLAGE OF FRANKFORT, VILLAGE OF LEMONT, VILLAGE OF NEW LENOX, VILLAGE OF SHOREWOOD, AND VILLAGE OF WESTMONT; NAYS-0; ABSENT-1; VILLAGE OF ROMEOVILLE.

7. Approval of July, August, and September 2020 Financial Statements

Remmenga reviewed the Financial Statements. President Carroll called for a motion for approval of the financial statements as presented.

CITY OF ELMHURST MOVED TO APPROVE JULY, AUGUST, AND SEPTEMBER 2020 FINANCIAL STATEMENTS AS PRESENTED. VILLAGE OF WESTMONT SECONDED.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7; CITY OF ELMHURST, VILLAGE OF FRANKFORT, VILLAGE OF LEMONT, VILLAGE OF NEW LENOX, VILLAGE OF ROMEOVILLE, VILLAGE OF SHOREWOOD, AND VILLAGE OF WESTMONT; NAYS-0.

8. Presentation and Approval of Bills

Remmenga reviewed the list bills presented from July 17, 2020 through October 15, 2020. The Board reviewed the list of checks.

VILLAGE OF FRANKFORT MOVED TO APPROVE BILLS AS PRESENTED.
VILLAGE OF ROMEOVILLE SECONDED.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7;
CITY OF ELMHURST, VILLAGE OF FRANKFORT, VILLAGE OF LEMONT,
VILLAGE OF NEW LENOX, VILLAGE OF ROMEOVILLE, VILLAGE OF
SHOREWOOD, AND VILLAGE OF WESTMONT; NAYS-0.

9. Action Item: Approval of the Compilation of GIN Summary Plan Document

Remmenga reviewed quotes received and explained process.

CITY OF ELMHURST MOVED TO APPROVE COMPILATION OF SUMMARY
PLAN DOCUMENT BY SEYFARTH AND SHAW LLP NOT TO EXCEED \$5,000.
VILLAGE OF SHOREWOOD SECONDED.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7;
CITY OF ELMHURST, VILLAGE OF FRANKFORT, VILLAGE OF LEMONT,
VILLAGE OF NEW LENOX, VILLAGE OF ROMEOVILLE, VILLAGE OF
SHOREWOOD, AND VILLAGE OF WESTMONT; NAYS-0.

10. Discussion Item: Administration Updates

Remmenga reported on the following:

- Claims activity through July through September 2020.
- Noted annual reports have been filed with IL Department of Insurance.
- Reminder of process regarding any employees with reduction in hours or who may be furloughed.
- Open Enrollment process for 1/1/2021 was reviewed.

11. Other Business: None.

12. Public Comment: None.

13. Next Board Meeting Date and Location: The next GIN Board Meeting will be on Thursday, January 21st, 2021 and if able to meet in person will be held at the City of Elmhurst.

14. Adjournment

VILLAGE OF ROMEOVILLE MOVED TO ADJOURN THE MEETING AT 10:03 AM.
VILLAGE OF WESTMONT SECONDED THE MOTION. UPON BEING PUT TO A
VOTE, THE MOTION CARRIED. AYES-7; NAYS-0.

Secretary